

Holy Trinity Anglican Church, Merrickville

Annual Vestry for 2016



Sunday March 5, 2017

Holy Trinity Anglican Church – Merrickville

Annual Vestry Meeting

March 5, 2017

Agenda

1. Opening prayers
2. Electing Vestry Clerk
3. Minutes for Vestry held February 28, 2016
4. Incumbent's Report
5. Financial Statements
 - a. 2015
 - b. 2016
6. Budget for 2017
8. Envelope Secretary's report
9. Appointments and elections:
 - a. Churchwardens
 - b. Lay Members of Synod
 - c. Envelope Committee and Secretary
 - d. Parochial Tribunal
 - e. Advisory Board
 - f. Cemetery Board
 - g. Parish Executive Committee
 - h. Auditors
10. Presenting reports of all parochial organizations
11. General business
12. Adjournment

Annual Vestry Meeting Minutes for 2015

February 28th 2016

Present: Reverend Andrew Wilson, Pat Gill, Don Driscoll, Pam McMeekin, Robert Peck, Greg Eamon, Ann Martin, Pat Watson, Joanne Watson, Chuck MacInnis, Sally MacInnis, Max Settelen, Joyce Ferrell, Rebecca Campbell, Keith & Marilyn Stanton, Nancy Harris, Laura Christian, Tim Claydon (Mins)

Opening Devotions: Reverend Andrew Wilson

Appointment of Vestry Clerk: Tim Claydon

Approval of Previous Meeting's Minutes (2015): Motion; Sharon Brown, 2nd Pam McMeekin. Approved.

Financial Statements: No year end figures were provided for the financial year 2015. This was due to the change in Treasurers and different accounting systems. There was no problem paying bills. An auditor is required. There were changes in diocesan clergy benefits. Clergy in the first year is more expensive. Next year should be more stable. 2015's clergy costs were lower with Canon Chisholm departing and Rev. Pollock being less expensive, plus there was also the off-set of a curacy grant. 2016 will require more income to be generated by the church. CMM is being paid for the region in clergy benefits. Both of which are up to date for January & February 2016.

Motion to defer to a special vestry meeting. Motion Ann Martin, 2nd Molly Quayle. All in favour, carried.

Amended Motion: To defer presentation of the 2015 financial statement pending receipt of an financial audit.

The Budget:

The 2016 budget attempts to show Regional, Parish as well as Holy Trinity & Christ Church as units.

Expenses.

Clergy: Benefits, & Travel, the region and parish portion for Holy Trinity and Christ Church set at \$55,290.01

Outreach: For Reverend Wilson (special) set at \$1,000. Total Outreach set at \$3,971. World Vision figures need to be checked. Holy Trinity pays for the Region at 48.56%

Diocesan Expenses: Short term insurance costs are unknown. 2016 Synod expenses budgeted at \$1,000. Actuals are unknown. Parish insurance portion is \$240 per annum. Premiums are in case the incumbent gets sick and a cover (supply priest) is needed.

Buildings & Maintenance: Paradigm Cleaning Services for Holy Trinity will be/are on contract as Nancy Harris has been forced to retire due to health concerns. Cleaning service costs are up. Someone will be needed to take on placing the garbage & recycling at the curb. Nancy will continue to order cleaning supplies and Paradigm will collect them from Home Hardware in Kemptville.

Total costs for administration were \$9,138.84c

A discussion ensued concerning changing payments to e-transfers to save costs. It was suggested that hard copies of payments also be kept for the records.

Income: For the budget to actually match expenses is always an act of faith. The budget is not balanced. The current numbers are quite flat being based on 2015 actuals. 2015's numbers in the pews will be where folk will be asked for more giving perhaps with the launch of a Stewardship Program. The question arose as how could 2015's actuals be accurate if there were no current final yearend figures to base them on. The numbers were based on bank figures. Holy Trinity will need to fund raise as a 10% increase in income will be required to meet overall costs. Appeals will be made more through PAR & envelope giving. The 'feeling' is that the budget is an optimistic one.

Motion to Accept the Budget: Robert Peck; 2nd Chuck MacInnis. Carried.

Elections & Appointments:

Rector's Warden: Ann Martin

People's Warden: Robert Peck

Deputy Wardens: (Needed: refer to Parish Council)

Lay Delegates to Synod: Pat Watson & Nancy Harris (1 year left)

Alternative Delegate: Pat Gill

Treasurer: Cheryl Christian

Parish Treasurer: Gregory Eamon

Parish Members: The congregation.

Screening in Faith will be co-ordinated for a safe church for all. Checks to ensure a person is appropriate to serve. Positions will have job descriptions & workshops.

Union Cemetery: Rick Boswell is moving. A new member of the board is required. Refer to the congregation.

Appointment of Auditors: This will be done after the tax season as financial transparency is most important. A straight-up audit with set-ups, plans and budget profiles will be sought. Motion to Audit Holy Trinity finances: Joanne Watson; 2nd Max-Hugh Settelen. All in favour, carried.

Holy Trinity's ACW Report with balances was presented to Vestry.

Motion to Accept reports as presented: Sharon Brown; 2nd Sally MacInnis. Carried.

Other Business: Pat Watson informed Vestry she is increasing her monthly giving by 15%. Pat challenged Vestry & the congregation to do likewise.

Molly Quayle is stepping down as **Altar Guild President**. Many have hailed her sterling work and leadership over the years. **Nancy Harris** has done much for the church as Sexton and she

too also serves on the Altar Guild. There ought to be a **presentation and flowers to thank & honour them** both for all they have done.

A discussion developed concerning changing the **Sunday Service start time** in order to allow Reverend Andrew time to chat with Christ Church members after their 9am service.

Motion to change the start time for Sunday worship at Holy Trinity from 10:30am to 10:45 am. Greg Eamon: 2nd Don Driscoll. Carried.

Motion to Adjourn.

The Grace



Incumbent's Report to Vestry for 2016

Grace to you, my sisters and brothers in Christ, in these Anglican communities of Christ Church and Holy Trinity Church.

It is with joy that I present my annual report to you for 2016. I find it hard to believe that a year has past since I first joined you in Christ's ministry in our communities. It has felt like a whirl wind, as I have gotten to know many people, within and beyond our churches. These villages in which we live are fascinating places, filled with a diverse group of people who have one thing in common – their care for these places in which they live, and the people who live here.

I have especially seen this within our own congregations. We often think of church outreach as being the work of our organized parishes; usually in the form of money sent to the *Primate's World Relief and Development Fund* and other groups. I believe that our Christian outreach is much wider than this. Driven by faith, many of you are involved in supporting our local communities; serving on Town Council, through the *Merrickville Bridge* refugee group, the *Historical Society*, sports and recreation, school fundraising..... Are these not the outreach of Anglicans in Burritt's Rapids and Merrickville? As Anglicans, I believe that we have a significant impact upon the life of our villages. Jesus Christ is alive through you.

Beyond your individual outreach, our parish has 'officially' reached out to those in need. The *Sharing Table* ministry has continued, offering food for the stomach and soul every month in Merrickville. My thanks to Sally MacInnis and Sue Boswell for leading this important ministry. We already miss Sue (and Rick), who moved west this past fall. Our *Anglican Church Women*, known for their fundraising, give to many groups; locally, nationally, and internationally. Not only am I grateful for this work, but also the monthly lunch that I enjoy with you!

These are important ministries, taking time and energy. As followers of Jesus, we know that we can not do this alone. We need God's support. How can we, as the Church, support your ministry? I hope that as you move through life and ministry, you have found your hunger fed through the life of our churches. A key component of this is always our Sunday worship. This is the time for us to gather together and be energized by our Lord through word and sacraments. I have been excited by our worship this past year as I have come to know you. We are blessed with wonderful music, offered by Scott and Tara Cameron. Music is a central piece to our liturgy as it moves us emotionally, and enables us to offer our praises to God. Theirs' is a great gift.

The word "liturgy" means 'work of the people.' Anglican worship has always involved more than just the priest. The laity are an integral part of our liturgy, giving affirmation to the prayers of the clergy, and offering up your own praises and intercessions. Beyond that, there are a whole host of ways that I have seen you involved and leading our worship. Our Lay Readers (Keith Stanton, Rob Peck, Donovan Arnaud, and Tara Cameron) are a great assistance to me, both at the eucharist, and leading morning prayer when I am not available. We have a regular rota of readers, intercessors, and chalice bearers. Behind the scenes, our *Altar Guild* cares for our sacred space. Jesus called together a community of friends and disciples – on Sundays we see the living embodiment of this call.

I hope that our parish has been an encouragement to those who seek to learn and grow in their faith. I have been pleased this past year to participate in an ongoing group of learners. Beginning in Lent, when we reflected upon our own “rule of life”, we have continued to meet to support each other and learn together. I look forward to continued study this new year, especially with our Lenten programs looking at the interaction of art and faith. Following Easter, we will be holding a discussion group on physician assisted death, a topic that will affect us all.

Sunday School continued in 2016, offering opportunities for our children to learn. I am thankful to Laura Christian and Heather Turcotte who carried through to June. Following the summer, Maria Ferguson took the reins, culminating in a wondrous Christmas Pageant. Maria has been assisted by Roxanne Driscoll and Rebecca Campbell. Thank you all for your care of our young people!!

In the midst of great things this past year, we are also aware of some significant challenges facing us. This is, for many, summed up in our financial realities. Ministry does cost financially. To keep our churches open requires heat, electricity, water, and insurance. I am all too aware of what it costs to have a full time priest. All these costs are increasing every year.

I choose however, to see our challenges differently. The real challenge – and opportunity – is to grow as a Christian community. To grow in the number of active people in our corporate life together. To increase our ministry in our villages. To see more and more disciples serving Christ. To share our faith, inviting people to join us in our journey with God

Two ‘passages’ have come to mind while reflecting upon our need to grow as a church. The first is Jesus’ call to his first disciples in John’s gospel:

³⁸ When Jesus turned and saw them following, he said to them, “What are you looking for?” They said to him, “Rabbi... where are you staying?” ³⁹ He said to them, “Come and see.” They came and saw where he was staying, and they remained with him that day. It was about four o’clock in the afternoon. *John 1:38–39 (NRSV)*

“Come and see.” I do love these words of Jesus. Here, as so often, we see Jesus drawing together a community. Jesus invites these disciples to join him as they search for understanding and the living God. Can we make that same invitation to others we know? To our friends, to family? Growing our church is, I believe, our greatest challenge and our greatest hope.

The second thought that comes to mind as we look forward is where we set our sights. I have found myself singing the refrain from a gospel song of late: “Turn your eyes upon Jesus.” When struggling, we are reminded that it is God, in Jesus the Christ, who will carry us through. We need to keep our eyes upon Jesus; his teaching, his healing, his compassion, his love. This is about so much more than increasing our budget – it is about serving God and God’s Creation!

As we move forward into 2017, I am encouraged by all of you and your desire to serve. I am especially looking forward to the leadership that I will be working with. Our Wardens and Treasurers have worked very hard this past year in support of our parish. Thank you Ann Martin, David Piercey, Lynne Burchill, and Dale Boyd for your ministry as our Wardens. Thank you too, Rob Peck, after serving for many years as a Warden for Holy Trinity. Jill MacDonald-Johnston and Cheryl Christian have put in many hours making

sure that our bills have been paid. All of you have given of yourselves in what is sometimes thankless work. I am grateful to God for all of you.

Lastly, my thanks to Fr. Robert Porter, and the Rev. Canon Jennifer Gosse. I have enjoyed getting to know Fr. Robert over this past year, enjoying his energy, enthusiasm, and love for God. I also want to express my gratitude to The Rev. Canon Jennifer Gosse. Jennifer is a chaplain with the Canadian Forces, based in Ottawa, and has generously offered to be available for three Sundays each month. This is indeed a gracious gift to us all.

I look forward to 2017. It will, I believe, be a year of opportunity for us. If I have one hope and prayer for this coming year, it is that we seek to be a growing church. A community that seeks to invite others to join us; companions who desire to draw others into this adventure we call faith.

May God's peace be with you and those you love,

The Reverend Andrew Wilson
Incumbent



ACW report to Vestry

What fun the ACW had last year, meeting every month, sharing stories, and encouraging each other in our daily challenges. We meet with a lunch meeting on the first Sunday of each month after church where we share food and enjoy each others company. The gatherings are very relaxed and I have to admit the business we are taking care of isn't altering the course Holy Trinity is on, mostly I see the familiar faces as, "the faces of Holy Trinity".



Last spring, we had a few members attend the Diocesan Regional meeting in Kingston. A joyful gathering of like minded women from around the Diocese. We don't meet over the busy summer months filled with family activities. In the fall members attended the Regional gathering in the Leeds Grenville district which took place at St.

Paul's in Brockville. We are also busy in the fall organizing our annual fundraising event the Bazaar. We had another successful bazaar this fall raising over \$5,000 dollars. We give most of our money right back to the Church and it is given in 4 installments of \$1000 at each quarter. The past few years' our committee has chosen to give 10% of the profits, from the Bazaar, back into the community and this year we supported 2 groups sharing our \$500., between the Refugees in North Grenville group known as RING and the local group known as Merrickville Bridge to Canada each received \$250. I would like to take this opportunity to thank the member of Holy Trinity for their support of the bazaar, both in donating to it and also in purchasing from us. Throughout the year, we also sponsor a child through World Vision as an ongoing outreach project.



Our little group of ladies, like the average age of church members, is increasing and we are downsizing our events because of this. I would like to invite other women from the congregation to visit our group and join us on a Sunday after church just to check out the relaxed enjoyable format of our meetings. I am moving into the position of Secretary for the coming term and Nancy Harris will be President starting in 2017.

Respectfully submitted by Pam Hansen

ACW President 2016 to Vestry.

Altar Guild

2016 was the year of new leadership for the Altar Guild, with both Reverend Andrew Wilson, and myself as new President, completing our first full year of service.

I'd like to thank all members for their continued support and flexibility during this transition. And I'd like to especially thank Molly Quayle as Past President for her patience and advice throughout this year.

With one retirement from the Guild, our membership now stands at 12 devoted people, including 2 gentlemen who have ably participated this past year. Each member serves for two months of the year. We'd welcome any new members.

Two changes to our worship procedures are worth noting. Firstly, Rev. Andrew introduced a ritual washing of hands at the Maundy Thursday service. One of our members kindly donated an antique china washbasin from her family, to be used for this purpose. The washbasin is about 150 years old, and is donated in memory of Becky Burchill, her daughter Mary Wilson, and granddaughter Elva Levere. All these ladies were members of Holy Trinity and ACW.

Secondly, effective January 2017 we are using real bread for the Eucharist, most of the time. Reverend Andrew is happy to share the recipe for the small loaves should anyone wish to bake a batch.

Donations towards the cost of Altar flowers are appreciated any time of the year, and can be made in memory of loved ones or in celebration of a special event such as a wedding anniversary. We also make special collections for flowers at Easter and Christmas. Contact any member of the Guild if you wish to contribute. In the summer we use garden flowers as much as possible and would be grateful for any appropriate flowers you may have available. We will come and pick them whenever it is convenient for you.

Respectively submitted,

Pam Blackstock McMeekin
President



ANGLICAN PARISHES OF GRENVILLE NORTH

INCUMBENT'S REPORT TO THE VESTRIES - 2017

²⁷ At that time prophets came down from Jerusalem to Antioch. ²⁸ One of them named Agabus stood up and predicted by the Spirit that there would be a severe famine over all the world; and this took place during the reign of Claudius. ²⁹ The disciples determined that according to their ability, each would send relief to the believers living in Judea; ³⁰ this they did, sending it to the elders by Barnabas and Saul.

Acts 11:27-30

My sisters and brothers in Christ, Grace to you all.

I offer this report to all in this Anglican Region of Grenville North, rejoicing in Christ's love for you, and your loving ministry in Jesus' name.

Vestry meetings are one of the focus points in our life together. They provide an opportunity to reflect upon the year gone by, and to envision our life over the following twelve months. At Vestry, we take time to discuss our mission and ministry, which we share not only with each other but with the living God. Vestry is a moment in which we make a commitment, promising to follow Christ and the mission that he has set before us. The challenge before each of us is: "Will I commit to Jesus, and to our Vestry's program for the next year?"

For each of our Vestries, we have added a feature – considering our work with Christ as a Regional Ministry. We are reminded that, as Anglicans, we are not a congregational church. I love this reality – we are not alone in our ministry. The passage above, speaking of the Church in its earliest time, reveals Christians to know that they were interconnected. From our earliest times, we Christians have felt a responsibility of care for each other, both locally and far and wide.



As a Region, we have an opportunity to continue this tradition. The intention of this Regional Ministry, as I understand it, is to strengthen the presence of Christ through each of our congregations. We seek to help and support each other, determined to "*send relief to the believers*", as best we can. This is a relationship,

at its best, built upon the love of Jesus Christ.

So, how have we been doing? I ask this knowing that there are challenges to this unique ministry. We are, as the Bishop would say, an experiment in Christian love and organization.

This past year has been a good challenge for me. There has been much to learn; most of all, trying to get to know so many of you. One year is not a long time – I still have many of you to meet and get to know.

As a Region, we have seen some significant change to our life together, particularly as we have established new mechanisms and processes. This is not terribly exciting, and yet it is important to getting our work done. We have had a Regional Council for a number of years now; a gathering of our dozen church wardens, along with the regional clergy. This group has made the decisions for our Regional ministry, especially around finances and budgeting. They normally meet on a quarterly basis. With all that they have to do in their own churches, I am grateful for their willingness to come out to these extra meetings, and for their leadership and insight.

We have now added to this group a Regional Executive Committee which meets more frequently. Its composition is the clergy, one warden from each parish, and the Regional Treasurer. Lastly, but significantly, we have now established a Regional Bank account. Previously, our banking went through the accounts of Holy Trinity Church in Merrickville. Our Regional account should allow for more clarity in our finances, and a cleaner accountability. I am thankful for the work of Don Quayle of Holy Trinity, who acted as our Regional Treasurer for many years; and for Nancy Anderson, who has taken over this ministry from Don.

This Regional Ministry is meant to be a shared ministry. It certainly is a sharing of our clergy, as the three parishes collectively cover the costs of Fr. Robert and myself. Yet, this sharing goes much further than that. It is a sharing too of worship and pastoral care. While it is a challenge, we seek to schedule worship in such a way that each congregation receives communion on a regular basis. The schedule for 2017 is an attempt at encouraging relationships between Fr. Robert, myself, and each of our six congregations.

I am enormously thankful to those who assist with our worship across the Region. Our Lay Readers are a devoted group, willing to lead and preach when clergy are not available. I am delighted to welcome the Reverend Canon Jennifer Gosse as an Honorary Assistant to our Region. Jennifer is a military chaplain, who has kindly offered to assist with our worship three Sundays each month. Thank you all for making regular worship possible in our communities!

In the midst of this, I am all too aware that some question the need for a regional ministry. Some of the concerns expressed to me are financial. Is the region financially viable? Can our church do better without this shared ministry? Some of the complaints that I have heard point to past problems with the administration of our ministry together.

I invite you to join me in looking ahead – to prayerfully reflect upon what Christ is inviting our Regional ministry to look like. The opening premise for this shared ministry, as I understand it, was to keep our churches open. These are difficult times for many people in our society, times which need the concrete presence of the risen Lord. This, I believe, is our mission. To serve God, and God's people, in each of our



communities. We are called to enter into the reality of people's lives, bringing hope, encouragement, and light. This does not happen by closing churches.

But – a big but! We are not called merely to keep churches open. We are called to raise up people of faith. I believe that a shared ministry is the way forward for Christ's mission in our rural setting. Let us be clear, shared ministry is not simply the sharing of clergy. It is the sharing by all of us of Jesus' work. Alone, our congregations are too small to develop the needed programs. Together, we can have the critical mass to do great things; a regional youth group, lay readers training, shared study groups.... These do not necessarily involve scarce finances, but they may raise up people of faith.

We hope too, to expand upon our regional worship as times to celebrate our faith together. We have seen great success with the July service at the Burritt's Rapids Lock. Other times to rejoice together this year will include the Bishop's visit in June, and an Easter celebration of lessons and music. We would like to see these times enlivened with a joint choir, and shared worship leaders.

In the end, all this will depend upon you. You who have devoted yourselves to the life of our churches in this area. You who are old, and you who are new to our Christian communities. I want to offer you a challenge. ***The challenge is for you to commit to every Sunday worship.*** For you to pledge to attend worship in your parish every Sunday. If your church does not have a service, then drive that extra little distance to another church in your parish or our region. And most especially, for you to commit to attend our regional celebrations, so that we may praise, pray, and learn together. Take these opportunities to meet one another and to get to know each other.

When confronted by famine, the early church sought to feed each other. They did not collapse into themselves – nor did they offer mere words. They went out, actively caring for and supporting each other. How will we Anglicans in Grenville North be to each other? How will we be the body of Christ for others? Through such faith, the early church grew beyond measure!

As I bring this to a close, I want to offer a special word of thanks to Fr. Robert. I may be the incumbent of this region, but it is Fr. Robert who has been my teacher as I have entered into his life. Fr. Robert is a bundle of energy, devotion, and joy! Thank you Robert for your support and friendship.

Lastly, I thank you all. I thank you for your patience with me as I have sought to meet and learn of you. I am thankful to God for the many new friends that I have made in this Region. Thank you for welcoming me into your churches, and into your homes. Your faith and devotion have been an inspiration for me. I have seen the living God in your midst, giving comfort and hope.

May the grace of Jesus Christ be with you all,

The Rev. Andrew Wilson
Incumbent, Anglicans of Grenville North

Merrickville Union Cemetery Report for 2016

This past year did not bring any major changes to the cemetery, regular maintenance and upkeep were completed on the grounds.

We welcomed Linda Nash as a new Trustee as Bud Loney stepped down after 7 years. Thank you to Bud for sharing his valuable knowledge and commitment.

The Annual Memorial Service in August was well attended with 48 people enjoying the service and beautiful weather.

Donations over the year were very generous which will offset costs of monument repair this year. The Cemetery Committee will begin to put money aside in the event a new lawn tractor is needed as this will be a major expense.

In May the Cemetery Committee will walk through the grounds to see if any other work needs to be done following the winter months.

Submitted by Joanne Watson

Sharing Table Report 2016

Two thousand and sixteen was our 5th year of operating the Sharing Table. This event takes place on the 4th Sunday of each month at the Merrickville Community Health Centre from 3:30 – 6:30

We have between 15 – 22 guests out to each meal. Our meals consist of a salad, one hearty vegetable soup, one meat based soup, 3 varieties of home made bread, dessert, tea, coffee and juice. Occasionally we will have a casserole rather than soup.

There are 4 teams of enthusiastic volunteers (about 35) cooking, welcoming, serving and cleaning up each month.



We run several bingos for the first hour with a competitive group vying to win one of our prizes. This was a learning curve for some of us as we had no idea there were so many types of bingo!

This year we combined November and December's groups due to conflicts with the Christmas train and Christmas Day. The groups prepared a Christmas dinner, which was delicious and well received.

We also sadly had to say good- bye to Sue and Rick Boswell as they moved to Vancouver. They were part of the original organizing team.

We are always looking for more volunteers, so if anyone would like to come join us please contact me.

Thank you
Sally MacInnis

Sharing Table Financial Statement(s)

01/01/2012 – 31/01/2017

Date	Item Description	Income	Expenses	Bank A/C	Petty Cash	Cash Flow
27/08/2016	Balance b/f			822.85	173.39	996.24
31/10/2016	Expenses-Kelly		-39.95		-39.95	
31/10/2016	Unspecified Income	23.75			23.75	
31/12/2016	Nov/Dec ST Supper	116.8			116.8	1113.04
21/12/2016	Expenses-Sally		-50		-50	1063.04
22/01/2017	Feb ST Supper	35			35	1098.04
31/01/2017	Balance	175.55	-89.95	822.85	258.99	1098.04

Compiled by: Michael Koch

Update: 21/02/2017

Sunday School Report for 2016

Small but Mighty!

Sunday School at Holy Trinity continues under the dedicated guidance of Maria Ferguson. We have approximately 15 children between the ages of 3 and 13 who attend on a regular basis.

We have welcomed two new families since September. Maria has been the main teacher supported by Roxanne Driscoll and Rebecca Campbell.

We do not follow a specific program but we have found several online sites that are useful. In general, we follow the lectionary and church calendar and teach on the lessons read in church that week. We begin each week with the children welcomed as part of the congregation followed by some 'children's time' with Rev. Andrew at the start of the service. Downstairs, we gather for the Lord's Prayer and attendance. Our current weekly numbers are small enough that we usually teach one lesson to the group with scaled activities to accommodate for age differences. We rejoin the congregation for the Holy Eucharist upstairs and following that, the children are eager to return downstairs to finish their work.



We resumed Sunday School in October with a focus on giving Thanks for those people and actions that promote caring and kindness. Lessons are taught through stories, songs and activities. We often feature 'hands-on' activities ranging from pumpkin carving, cookie decorating, playdough to costumes and puppet making.

A special highlight was the December 18th Christmas Pageant in which the children led the congregation in a beautiful service of worship in preparation for the celebration of the Baby Jesus' arrival. Thank you to Martin Green for giving us the perfect backdrop to let our children share their light with us.

Our new year's lessons have continued with learning about the Baptism of Jesus, the "Fishers of Men" and "God is proud of us". It is our hope to have some activities this spring outside of our regular Sunday gatherings – stay tuned!

Thank you to all of our parishioners who support and inspire our children and teachers. We encourage anyone who wishes to attend or participate in Sunday School activities to contact Maria. We would love to see you!

(submitted by Rebecca Campbell)



Envelope Secretary's Report for 2016

The donations from our congregation are critical to the church's ability to operate efficiently and within budget. In 2016 we received just under \$72,000 in 'regular' donations with a total of 89 tax receipts issued (representing approximately 76% of our congregation). 54% of our donors give \$500 or less annually. Another 26% give between \$500 and \$1000 per year. Our total weekly donation amounts remained relatively the same to the previous year (excludes 2015 Memorial Tower donations). We saw a slight increase in the number of parishioners giving through the Pre-Arranged Giving (PAG) program (up to 24 from 21 donors); matched by a slight decrease in the number of Envelope donors (down to 33 from 35). Currently PAG donation and Envelope donation totals are approximately the same (around \$30,000 each). The benefit of the PAG is the consistency from month to month which helps the church greatly with budgeting. Service charges for PAG are a reasonable 1% and thus, it would be great to see an increase in the number of PAG donors in 2017. Thank you for your contributions - they are all greatly appreciated!

Submitted by Rebecca Campbell

Holy Trinity Donation Statistics

v.3

2015	2016
Total Gifts receipted: \$95,233.29 (Including Gifts-In-Kind: \$319.99) 99 receipts issued	Total Gifts receipted: \$67,922.61 (Including Gifts-In-Kind: \$1057.61) 89 receipts issued
<u>BREAKDOWN:</u>	<u>BREAKDOWN:</u>
PAG (automatic monthly giving): \$28,795 (from 21 individuals)	PAG (automatic monthly giving): \$30,420 (from 24 individuals)
ENVELOPES (weekly giving): \$31,894 (from 35 individuals)	ENVELOPES (weekly giving): \$29,383 (from 33 individuals)
OTHER: \$30,825 (from 43 individuals)	OTHER: \$6,793 (from 32 individuals)
<u>TOTAL GIFTS RANGE ANNUALLY:</u>	<u>TOTAL GIFTS RANGE ANNUALLY:</u>
\$1 to \$99 : 24 donors	\$1 to \$99 : 24 donors
\$100 to \$499 : 25 donors	\$100 to \$499 : 24 donors
\$500 to \$999 : 20 donors	\$500 to \$999 : 12 donors
\$1000 to \$1999 : 21 donors	\$1000 to \$1999 : 23 donors
\$2000 to \$2999 : 3 donors	\$2000 to \$2999 : 1 donor
\$3000 to \$3999 : 2 donors	\$3000 to \$3999 : 4 donors
\$4000 to \$4999 : 2 donors	\$4000 to \$4999 : 1 donor
\$5000 plus : 2 donors	

Holy Trinity Donations
Yr over Yr comparison

'Regular' Giving
(not including 'special events')

Deposit Record	2015	2016
OPEN	\$1,639.10	\$2,245.95
REGULAR	\$31,019.00	\$30,483.00
PWRDF	\$814.00	\$980.00
HOLIDAY	\$3,010.00	\$3,805.00
ENV. FUND	\$75.00	\$57.00
SPECIAL	\$0.00	\$0.00
OTHER	\$28,070.00	\$2,210.00
Sub-total	\$64,627.10	\$39,780.95
HALL USERS	\$676.50	\$1,810.00
Receipts issued	2015	2016
Cash	\$94,913.30	\$66,745.00
GIC	\$319.99	\$1,057.61
Sub-total	\$95,233.29	\$67,802.61
Receipt #s	2015	2016
Start	HT2015001	HT2016001
End	HT2015097	HT2016089
Other	6061, 6062	n/a

Note: Difference of approx. \$25K
which is same amount received in
2015 for the Memorial Tower
Tallman Family donation



Wardens' Report 2016

2016 was a challenging year to be a warden at Holy Trinity. With Rev. Andrew Wilson's arrival on November 9, 2015 we began a new phase of leadership and 2016 saw the knowledge transfer begin in earnest. As we began transferring our knowledge to help him provide spiritual leadership and tend to the pastoral needs of the community, we appreciated Rev. Andrew's commitment to a steep learning curve in our church, parish and region as well as within the wider community.

The open, caring and active congregation that is Holy Trinity continued to run well in 2016. An enormous amount of time and energy is required to ensure the smooth running of the church and we would like to acknowledge all of those who play a role in either a formal group or specific role, as well as those who prefer to work quietly behind the scenes making sure that things get done. The church family needs all types and we are blessed to have access to such wonderful members within our own church family.

We must thank all our many volunteers including, but not restricted to: Altar Guild, Sunday School, Council, Choir, Servers, Readers, Greeters and Coffee Time Providers to name just a few. The Sharing Table teams do a wonderful job of providing nutritious meals on the 4th Sunday of every month at the Merrickville District Community Health Centre. Thanks as well to those who help out at Hilltop Manor on a regular basis. In addition, we know that there are many in our congregation who have taken on the job of visiting people in hospital or who are sick. Those of you who work behind the scenes make our job so much easier.

Our fundraisers would not be possible without the leadership provided by Marilyn Stanton (garage sale), Elena Venables and Leanne Mundy (house and garden tour) and Rick Boswell (beef dinner and auction). We are also very grateful for the consistent financial support of the ACW.

We are very lucky to have a number of parishioners who have considerable knowledge in matters that relate to a building's maintenance and needs and their immediate attention to such matters is greatly appreciated. Don Driscoll, in particular, spent time ensuring that the "bricks and mortar" remains in good shape. Our eavestroughing was fixed in 2016 and our furnace also underwent repairs. Nancy Harris, after many years as our sexton, stepped down from this job and helped us put a contract in place with Paradigm Cleaning. With this change, Pat Gill stepped in to take care of the garbage and recycling as well as updating the messages in our "sidewalk sign box" on Church St. throughout the year. Pat Watson and her team of fellow volunteer gardeners and lawn mowers did a wonderful job again this year on the exterior church yard during the summer months.

We would both like to acknowledge the many years of faithful service of Robert Peck as People's and Rector's Warden. Rob, after over a decade of service, decided to step down; he led many projects including the resurfacing and painting of the interior of the church along with the "Tower" project. He also provided much needed leadership at the level of the Region. Robb's gift of time was, and remains, a blessing to this community.

In addition, we would like to recognize Cheryl Christian's work as Treasurer over the past two years. After many years of consistent leadership, Cheryl stepped in a time of transition at the church, parish, region and diocesan levels with respect to financial leadership. Despite the many changes, Cheryl has faithfully provided her time and talents in this important ministry. Her work, always accompanied by her cheerful energy, has been appreciated by both of us.

As wardens, our main responsibility is for the physical upkeep of the church, the financial costs involved in managing the parish and the administration of the community that is Holy Trinity, including engaging staff as well as bringing parishioners' concerns relating to these matters to the attention of the church council.

Caring for our building was relatively straightforward with all necessary repairs being completed. 2016 saw few "building related" expenses outside of our regular expense of fuel, hydro, water, etc. Funding, however, proved to be a major concern in 2016 as our costs continue to rise while our income remained static. To address this, we made a special appeal in the fall of 2016 to all 117 members on the church list. This resulted in raising approximately \$1,000 in one-time donations as well as an on-going increase of \$3,000 a year thanks to increased donations using Pre-Authorized Givings (PAG) in 2017. While we were able to maintain our building and expenses associated with most ministries, we were not able to keep up with other costs that are administered by and charged by the diocese which have risen dramatically since 2015. Holy Trinity ended this year owing the Parish of Merrickville (and, ultimately, the Diocese of Ontario) approximately \$24,000 for 2016 costs in addition to some Common Ministry and Mission funds. The budgets over the next few years will be challenging ones as we try to find a balance between mission and financial sustainability.

The administrative burden associated with running a charitable organization continues to rise. In the case of Holy Trinity, the structure of the church and the rules outlining how it carries out its functions are found in the Canons. As an incorporated entity, Holy Trinity must comply with the laws of the land (both Canada and the Province of Ontario) and with the rules set out in the Canons.

To fulfill our legal and Canon obligations, greater due diligence and oversight is required and, like many volunteer organizations, in 2016 we were challenged by our lack of policies and procedures, particularly with respect to human resources and hall user agreements. This led to legal bills that could have been avoided.

More work is required in several areas to ensure that we do not find ourselves in legally ambiguous circumstances as we did in 2016. There is a need for better attention to human resource management, hall user agreements, regular financial reporting, Screening in Faith documentation, information management and communications as we move forward. While "bureaucratic," these are increasingly necessary to have a sustainable and healthy organization. We are moving in the right direction, however, with the adoption of new accounting software, - the development of a new website and a new advisory committee governance framework. Regular meetings were instituted at both the regional and parish level and these are leading to increased understanding of the strengths and weaknesses in our Anglican community here in North Grenville.

In planning the budget we are guided by previous years' experiences for the upcoming year to anticipate revenue and expenditure but there are no guarantees for exactitude. We have presented a deficit budget for 2017 with the hope and faith that we will be able to grow our congregation, and our impact in the world, in the coming years.

As wardens we are proud and pleased that Holy Trinity is blessed with an open, caring and active congregation that cares deeply for both its church and the community in which it stands. Holy Trinity continues to prosper because of this sense of fellowship within the church. This fellowship allows us to reach out to those both within and outside of our community who require prayers and support. We are looking forward to growing our congregation and our impact in the community in 2017.

Respectfully submitted,

David Piercey, People's Warden

Ann Martin, Rector's Warden





**Holy Trinity, Merrickville
Advisory Board Membership – 2017**

**Report of the Nominating Committee
Submitted by Ann Martin**

Leadership Team

Incumbent: Rev. Andrew Wilson
Churchwarden: Ann Martin (*until Vestry 2018*)
Churchwarden: David Piercey (*until Vestry 2019*)
Deputy Churchwarden: Linda Nash (*until Vestry 2020*)
Deputy Churchwarden: (*until Vestry 2021*)
Treasurer: Maria Ferguson

Lay Members of Synod

Nancy Harris (*until Vestry 2018*)
Pat Watson (*until Vestry 2018*)

Cemetery Board Representative

Joanne Watson
Linda Nash
Greg Eamon

Warden Emeritus

n/a

Members of Advisory Board

Term ends Vestry 2018

Sharon Brown

Term ends Vestry 2019

Elena Venables
Don Driscoll

Term ends Vestry 2020

Sally MacInnis
Chris
Vicky Daniels

Financial Statements

Income Statement 2015-01-01 to 2015-12-31

REVENUE	ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
Offerings				
Open	2,309.10	2,500.00	-190.90	-8%
PAR	28,130.00	31,000.00	-2870.00	-9%
Envelopes	30,849.00	33,847.00	-2998.00	-9%
Initial	75.00	100.00	-25.00	-25%
Total Offerings	<u>61,363.10</u>	<u>67,447.00</u>	<u>-6083.90</u>	<u>-9%</u>
Seasonal Envelopes				
Easter	810.00	1,700.00	-890.00	-52%
Thanksgiving	765.00	1,000.00	-235.00	-24%
Christmas	1,290.00	2,300.00	-1010.00	-44%
Total Seasonal Envelopes	<u>2,865.00</u>	<u>5,000.00</u>	<u>-2135.00</u>	<u>-43%</u>
Donations				
Private	200.00	800.00	-600.00	-75%
ACW	4,000.00	4,000.00	0.00	0%
Hall Usage	1,156.50	1,000.00	156.50	16%
Weddings Net	200.00	200.00	0.00	0%
Total Donations	<u>5,556.50</u>	<u>6,000.00</u>	<u>-443.50</u>	<u>-7%</u>
Fundraising				
Yard & Bake Sale	4,387.05	4,000.00	387.05	10%
House Tour	9,284.41	10,000.00	-715.59	-7%
Beef Dinner & Auction	4,872.31	6,000.00	-1127.69	-19%
Total Fundraising	<u>18,543.77</u>	<u>20,000.00</u>	<u>-1456.23</u>	<u>-7%</u>
Interest Earned				
Endowment Interest	1,083.60	1,360.00	-276.40	-20%
Rectory Investment Interest	3,432.18	4,340.00	-907.82	-21%
Total Interest Earned	<u>4,515.78</u>	<u>5,700.00</u>	<u>-1184.22</u>	<u>-21%</u>

Other Revenue

HST Refund	0.00	900.00	-900.00	-100%
Other	164.40	0.00	164.40	
Total Other	<u>164.40</u>	<u>900.00</u>	<u>-735.60</u>	<u>-82%</u>

Special Purpose Funds

Memorial	1,640.00	0.00	1640.00	
Heritage Capital Fund	35,750.00	20,000.00	15750.00	79%
Total Special Purpose Funds	<u>37,390.00</u>	<u>20,000.00</u>	<u>17390.00</u>	<u>87%</u>

TOTAL REVENUE	<u>130,398.55</u>	<u>125,047.00</u>	<u>5351.55</u>	<u>4%</u>
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EXPENSE**Clergy Salary & Benefits**

Clergy Salary & Benefits	34,649.24	37,992.00	-3342.76	-9%
Clergy Travel	2,685.57	3,902.00	-1216.43	-31%
Other	0.00	124.00	-124.00	-100%
Total Clergy Expenses & Travel	<u>37,334.81</u>	<u>42,018.00</u>	<u>-4683.19</u>	<u>-11%</u>

Worship & Education

Parish Liturgical Supplies	241.89	0.00	241.89	
Parish Liturgical Clothing	113.76	0.00	113.76	
Copyright	357.66	290.00	67.66	23%
Altar & Worship Expenses	502.56	1,000.00	-497.44	-50%
Musicians' Honorarium	3,340.92	3,341.00	-0.08	0%
Choir & Servers	0.00	700.00	-700.00	-100%
Christian Education & Sunday School	16.68	0.00	16.68	
Total Worship & Education	<u>4,573.47</u>	<u>5,331.00</u>	<u>-757.53</u>	<u>-14%</u>

Outreach

Parish Discretionary Fund	239.94	744.00	-504.06	-68%
Holy Trinity Local Outreach	939.60	0.00	939.60	
Regional Outreach	0.00	468.00	-468.00	-100%
PWRDF	0.00	0.00	0.00	
Merrickville Union Cemetery	800.00	800.00	0.00	0%
World Vision	468.00	0.00	468.00	
Total Outreach	<u>2,447.54</u>	<u>2,012.00</u>	<u>435.54</u>	<u>22%</u>

Diocesan Expenses

Common Ministry & Mission	23,036.06	27,000.00	-3963.94	-15%
Short Term Insurance	0.00	0.00	0.00	
Synod Expenses	0.00	0.00	0.00	
Total Diocesan Expenses	23,036.06	27,000.00	-3963.94	-15%

HTC Building & Maintenance

Hydro	3,383.87	4,000.00	-616.13	-15%
Fuel	2,826.40	3,400.00	-573.60	-17%
Water & Sewer	924.55	1,100.00	-175.45	-16%
Insurance	2,418.00	5,000.00	-2582.00	-52%
Cleaning Services	4,176.55	4,556.00	-379.45	-8%
Cleaning Supplies	161.87	250.00	-88.13	-35%
Grounds Maintenance & Snow Removal	300.00	350.00	-50.00	-14%
Security Monitoring	300.00	350.00	-50.00	-14%
Maintenance & Repair	1,863.77	1,000.00	863.77	86%
Total HTC Building & Maintenance	16,355.01	20,006.00	-3650.99	-18%

Administration

Regional Admin Support	3,383.61	2,274.00	1109.61	49%
Parish Treasurer Honorarium	0.00	0.00	0.00	
Parish Website & Domain Name	140.02	900.00	-759.98	-84%
Parish Telephone	569.49	700.00	-130.51	-19%
Parish Office Supplies	216.30	1,000.00	-783.70	-78%
Parish Bank Charges	27.96	150.00	-122.04	-81%
Online Payment Service	0.00	0.00	0.00	
Parish Auditor	0.00	0.00	0.00	
Parish Advertising	339.78	372.00	-32.22	-9%
Parish Postage	0.00	0.00	0.00	
Parish Computer Supplies	0.00	0.00	0.00	
Holy Trinity Treasurer Honorarium	600.00	600.00	0.00	0%
Thank Offering Secretary Honorarium	400.00	400.00	0.00	0%
HTC Internet	649.00	136.00	513.00	377%
HTC Office Supplies	931.42	0.00	931.42	
HTC Bank & PAR Charges	750.46	0.00	750.46	
Capital Equipment Computer	136.40	148.80	-12.40	-8%
Total Administration	8,144.44	6,680.80	1463.64	22%

Other

Sharing Table	0.00	1,000.00	-1000.00	-100%
Capital Improvements	<u>0.00</u>	<u>1,000.00</u>	<u>-1000.00</u>	<u>-100%</u>
Total Other	<u>0.00</u>	<u>2,000.00</u>	<u>-2000.00</u>	<u>-100%</u>

Special Purpose Funds Expenses

Memorial Fund Expenses	0.00	0.00	0.00	
Heritage Capital Fund Expenses	<u>31,283.38</u>	<u>20,000.00</u>	<u>11283.38</u>	<u>56%</u>
Total Special Purpose Funds Expense	<u>31,283.38</u>	<u>20,000.00</u>	<u>11283.38</u>	<u>56%</u>

TOTAL EXPENSE	<u>123,174.71</u>	<u>125,047.80</u>	<u>-1873.09</u>	<u>-1%</u>
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NET INCOME	<u><u>7,223.84</u></u>
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Balance Sheet As at 2015-12-31

ASSET

Current Assets

Chequing Bank Account	12,940.42	
Total Cash		12,940.42
Memorial Funds	4,000.00	
Endowment Funds	24,895.00	
Rectory Investment (62% share)	91,925.00	
Total Investments		120,820.00
Total Current Assets		133,760.42

TOTAL ASSET	133,760.42
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LIABILITY

Current Liabilities

Accounts Payable	520.06
Sharing Table	726.25
PWRDF	974.00
GST/HST Paid on Purchases	-4,987.75
Total Current Liabilities	-2,767.44

TOTAL LIABILITY	-2,767.44
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EQUITY

Equity

Retained Earnings - Previous Year	129,304.02
Current Earnings	7,223.84
Total Owners Equity	136,527.86

TOTAL EQUITY	136,527.86
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LIABILITIES AND EQUITY	133,760.42
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Generated On: 2017-02-05

Holy Trinity Church
106 Church St,
Merrickville, ON K0G 1N0

February 25, 2017

To the Wardens,

I have reviewed the records for 2015 and 2016 and find that they are an accurate representation of the financial position of Holy Trinity Church.

After completing the review of the 2016 records I would like to make the following observations:

The Budget has a revenue shortfall of \$29,877.54.

However, it's not as dark as anticipated. At December 31st, the difference between your cash, HST to be recovered and your accounts payable the difference is only \$6,201.37. Please see breakdown as follows:

Cash at December 31 st	\$10,656.67
HST recoverable	<u>7,240.86</u>
Total cash available	\$17,897.53
Total Owing	\$31,340.96 not including the Sharing Table
Less cash	<u>-17,897.53</u>
Total Deficit	\$13,443.43

Looking ahead to the budget for 2017, without any increases to the expenses over 2016 and if current giving remains the same we would be projecting a 2017 shortfall of \$42,494.85 which includes the 2016 deficit. If this is translated into monthly giving, this would amount to an increase of \$3,541.24 required per month. For those who are able, if you divide this over 50 families this would amount to a \$70.83 increase per month or \$16.35 per week in 2017 to bring us back in the black or the light as you may prefer to see this.

Respectfully submitted,

Susan Piercey

**Anglican Parish of Merrickville, Holy Trinity
Church
Income Statement 2016-01-01 to 2016-12-31**

REVENUE	ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
Offerings				
Open	2,652.24	2,900.00	-247.76	-9%
			-	
PAR	25,680.00	32,000.00	6,320.00	-20%
			-	
Envelopes	30,452.14	45,000.00	14,547.86	-32%
Initial	57.00	75.00	-18.00	-24%
Special Appeals	510.00	0.00	510.00	100%
			-	
Total Offerings	<u>59,351.38</u>	<u>79,975.00</u>	<u>20,623.62</u>	<u>-26%</u>
Seasonal Envelopes				
Easter	1,110.00	1,700.00	-590.00	-35%
Thanksgiving	975.00	1,000.00	-25.00	-3%
Christmas	1,730.00	2,500.00	-770.00	-31%
			-	
Total Seasonal Envelopes	<u>3,815.00</u>	<u>5,200.00</u>	<u>1,385.00</u>	<u>-68%</u>
Donations				
Private	1,570.00	500.00	1,070.00	214%
			0	
			-	
ACW	3,000.00	4,000.00	1,000.00	-25%
			0	
Hall Usage	1,135.00	1,500.00	-365.00	-24%
Weddings Net	500.00	200.00	300.00	150%
Total Donations	<u>6,205.00</u>	<u>6,200.00</u>	<u>5.00</u>	<u>0%</u>
Fundraising				
Yard & Bake Sale	4,253.60	5,000.00	-746.40	-15%
			-	
			4,709.00	
House Tour	5,290.99	10,000.00	1	-47%
			-	
			1,782.90	
Beef Dinner & Auction	4,217.09	6,000.00	1	-30%
			-	
			1,000.00	
Miscellaneous Fundraising	0.00	1,000.00	0	-100%
			-	
Total Fundraising	<u>13,761.68</u>	<u>22,000.00</u>	<u>8,238.32</u>	<u>-37%</u>

Interest Earned

Endowment Interest	1,444.80	1,360.00	84.80	6%
			1,565.7	
Rectory Investment Interest	<u>4,576.24</u>	<u>3,010.52</u>	<u>2</u>	52%
			1,650.5	
Total Interest Earned	<u>6,021.04</u>	<u>4,370.52</u>	<u>2</u>	38%

Other Revenue

HST Refund	<u>0.00</u>	<u>460.00</u>	<u>-460.00</u>	-100%
Total Other	<u>0.00</u>	<u>460.00</u>	<u>-460.00</u>	-100%

Special Purpose Funds

Memorial	0.00	0.00	0.00
Heritage Capital Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Special Purpose Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

	89,154.1	118,205.5		
TOTAL REVENUE	<u>0</u>	<u>2</u>	<u>-29,051.42</u>	<u>-25%</u>

EXPENSE	ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
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Clergy Salary & Benefits

	50,068.5			
Clergy Salary & Benefits	3	50,627.71	-559.18	-1%
Clergy Travel	0.00	4,414.31	-4,414.31	-100%
Clergy Supply		<u>248.00</u>	<u>-248.00</u>	<u>-100%</u>
	<u>50,068.5</u>			
Total Clergy Expenses & Travel	<u>3</u>	<u>55,290.02</u>	<u>-5,221.49</u>	<u>-9%</u>

Worship & Education

Parish Liturgical Supplies	140.49	496.00	-355.51	-72%
Parish Liturgical Clothing	0.00	124.00	-124.00	-100%
Copyright	207.95	0.00	207.95	
Altar & Worship Expenses	317.91	1,000.00	-682.09	-68%
Musicians' Honorarium	3,383.76	3,875.56	-491.80	-13%
Choir & Servers	0.00	0.00	0.00	
Christian Education & Sunday School	<u>70.41</u>	<u>500.00</u>	<u>-429.59</u>	<u>-86%</u>
Total Worship & Education	<u>4,120.52</u>	<u>5,995.56</u>	<u>-1,875.04</u>	<u>-31%</u>

Outreach

Parish Discretionary Fund	16.18	620.00	-603.82	-97%
Holy Trinity Local Outreach	250.00	500.00	-250.00	-50%
Regional Outreach	0.00	301.07	-301.07	-100%
PWRDF	0.00	1,000.00	-1,000.00	-100%
Merrickville Union Cemetery	800.00	800.00	0.00	0%
World Vision	<u>468.00</u>	<u>750.00</u>	<u>-282.00</u>	<u>-38%</u>

Total Outreach	<u>1,534.18</u>	<u>3,971.07</u>	<u>-2,436.89</u>	<u>-61%</u>
Diocesan Expenses				
Common Ministry & Mission	26,033.77	19,380.00	6,653.77	34%
Short Term Insurance	0.00	0.00	0.00	
Synod Expenses	746.58	1,000.00	-253.42	-25%
Diocesan Interest	<u>80.94</u>	<u>0.00</u>	<u>80.94</u>	
Total Diocesan Expenses	<u>26,861.29</u>	<u>20,380.00</u>	<u>6,481.29</u>	<u>32%</u>
HTC Building & Maintenance				
Hydro	4,528.76	4,000.00	528.76	13%
Fuel	2,784.08	3,400.00	-615.92	-18%
Water & Sewer	1,179.94	1,100.00	79.94	7%
Insurance	4,558.64	5,000.00	-441.36	-9%
Cleaning Services	5,028.93	5,638.50	-609.57	-11%
Cleaning Supplies	92.61	250.00	-157.39	-63%
Grounds Maintenance & Snow Removal	380.12	500.00	-119.88	-24%
Security Monitoring	420.00	350.00	70.00	20%
Maintenance & Repair	<u>1,499.32</u>	<u>1,500.00</u>	<u>-0.68</u>	<u>0%</u>
Total HTC Building & Maintenance	<u>20,472.40</u>	<u>21,738.50</u>	<u>-1,266.10</u>	<u>-6%</u>
Administration				
Regional Admin Support	10,038.69	2,296.94	7,741.75	337%
Parish Treasurer Honorarium	0.00	0.00	0.00	
Parish Website & Domain Name	71.10	83.70	-12.60	-15%
Parish Telephone	675.16	620.00	55.16	9%
Parish Office Supplies	81.31	744.00	-662.69	-89%
Parish Bank Charges	4.66	37.20	-32.54	-87%
Online Payment Service	0.00	600.00	-600.00	-100%
Parish Auditor	0.00	1,860.00	-1,860.00	-100%
Parish Advertising	401.07	310.00	91.07	29%
Parish Postage	0.00	155.00	-155.00	-100%
Parish Computer Supplies	0.00	62.00	-62.00	-100%
Holy Trinity Treasurer Honorarium	600.00	600.00	0.00	0%
Thank Offering Secretary Honorarium	400.00	400.00	0.00	0%
HTC Internet	1,193.75	720.00	473.75	66%
HTC Office Supplies	957.90	500.00	457.90	92%
HTC Bank & PAR Charges	312.93	150.00	162.93	109%
Capital Equipment Computer	<u>24.80</u>	<u>148.80</u>	<u>-124.00</u>	<u>-83%</u>
Total Administration	<u>14,761.37</u>	<u>9,287.64</u>	<u>5,473.73</u>	<u>59%</u>

Other

Sharing Table	0.00	0.00	0.00	
Capital Improvements	690.45	1500.00	-809.55	-54%
Investment Repayment	<u>0.00</u>	<u>1000.00</u>	<u>-1,000.00</u>	<u>-100%</u>
Total Other	<u>690.45</u>	<u>2500.00</u>	<u>-1,809.55</u>	<u>-72%</u>

Special Purpose Funds Expenses

Memorial Fund Expenses	0.00	0.00	0.00	
Heritage Capital Fund Expenses	<u>522.90</u>	<u>0.00</u>	<u>522.90</u>	
Total Special Purpose Funds Expense	<u>522.90</u>	<u>0.00</u>	<u>522.90</u>	

TOTAL EXPENSE	<u>119,031.64</u>	<u>119,162.79</u>	-131.15	0%
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NET INCOME	<u><u>-29,877.54</u></u>
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Generated On: 2017-02-25

Anglican Parish of Merrickville, Holy Trinity Church

Balance Sheet As at 2016-12-31

ASSET

Current Assets

Chequing Bank Account	<u>10,656.67</u>	
Total Cash		10,656.67
Memorial Funds	4,000.00	
Endowment Funds	24,895.00	
Rectory Investment (62% share)	<u>91,925.00</u>	
Total Investments		<u>120,820.00</u>
Total Current Assets		<u>131,476.67</u>

TOTAL ASSET		<u>131,476.67</u>
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LIABILITY

Current Liabilities

Accounts Payable		30,180.96
Sharing Table		726.25
PWRDF		1,160.00
Recoverable HST Paid on Purchases	<u>-7,240.86</u>	
Total Current Liabilities		<u>24,826.35</u>

TOTAL LIABILITY		<u>24,826.35</u>
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EQUITY

Equity

Retained Earnings - Previous Year		136,527.86
Current Earnings	<u>-29,877.54</u>	
Total Owners Equity		<u>106,650.32</u>

TOTAL EQUITY		<u>106,650.32</u>
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LIABILITIES AND EQUITY		<u>131,476.67</u>
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Generated On: 2017-02-25

Holy Trinity Anglican Church - Budget 2017 - Revenue			
	2016 Budget	2016 Actuals	2017 Budget
Offerings			
Open	\$2,900.00	\$2,652.24	\$2,000.00
PAG	\$32,000.00	\$25,680.00	\$30,000.00
Envelopes	\$45,000.00	\$30,452.14	\$29,000.00
Initial	\$75.00	\$57.00	\$95.00
Special Appeals	\$0.00	\$510.00	\$0.00
Offerings Sub-Total	\$79,975.00	\$59,351.38	\$61,095.00
Seasonal Envelopes			
Easter	\$1,700.00	\$1,110.00	\$1,000.00
Thanksgiving	\$1,000.00	\$975.00	\$800.00
Christmas	\$2,500.00	\$1,730.00	\$2,000.00
Seasonal Envelopes Sub-Total	\$5,200.00	\$3,815.00	\$3,800.00
Donations			
Private Donations	\$800.00	\$1,570.00	\$3,000.00
ACW	\$4,000.00	\$3,000.00	\$5,000.00
Hall Usage	\$1,000.00	\$1,635.00	\$1,100.00
Donations Sub-Total	\$5,800.00	\$6,205.00	\$9,100.00
Fundraising			
Yard and Bake Sale	\$5,000.00	\$4,253.60	\$4,000.00
House Tour	\$10,000.00	\$5,290.99	\$6,000.00
Beef Dinner and Auction	\$6,000.00	\$4,217.09	\$4,200.00
Fundraising Sub-Total	\$21,000.00	\$13,761.68	\$14,200.00
Interest Income			
Endowments	\$1,360.00	\$1,444.80	\$1,440.80
Rectorry Investment	\$4,340.00	\$4,576.24	\$4,576.24
Interest Income Sub-Total	\$5,700.00	\$6,021.04	\$6,017.04
HST Refund			
2017 Estimate			\$2,600.00
HST Refund Sub-Total	\$0.00	\$0.00	\$2,600.00
Total Revenue	\$117,675.00	\$89,154.10	\$96,812.04

Holy Trinity Anglican Church - Budget 2017 - Expenses			
	2016 Budget	2016 Actuals	2017 Budget
Holy Trinity's Share of Parish of Merrickville Expenses			
Anglican Churches of Grenville North		\$8,299.92	\$6,021.44
Parish Administration (office supplies, telephone, bank fees)		\$784.43	\$988.90
Parish Advertising		\$401.07	\$403.00
Parish Worship (church bookroom, LCBO, copyright)		\$348.44	\$500.00
Clergy stipend and benefits	\$55,290.02	\$50,068.53	\$52,080.00
Other Parish and Regional expenses		\$1,811.37	\$0.00
Parish of Merrickville Sub-total		\$61,713.76	\$59,993.34
Holy Trinity			
Worship and Education	\$500.00	\$70.41	\$750.00
Altar and Worship Expenses	\$1,000.00	\$317.91	\$750.00
Musicians' Honorarium	\$3,876.56	\$3,383.76	\$3,954.09
Choir and Servers	\$0.00	\$0.00	\$0.00
Worship and Education Sub-Total	\$5,376.56	\$3,772.08	\$5,454.09
Outreach			
Outreach	\$500.00	\$266.18	\$2,000.00
Merrickville union Cemetery	\$800.00	\$800.00	\$800.00
World Vision	\$468.00	\$468.00	\$468.00
Outreach Sub-Total	\$1,768.00	\$1,534.18	\$3,268.00
Diocese of Ontario			
Common Ministry and Mission		\$26,861.29	\$27,000.00
Diocese of Ontario Sub-Total		\$26,861.29	\$27,000.00
Holy Trinity Building and Maintenance			
Hydro		\$4,528.76	\$5,000.00
Fuel	\$1,100.00	\$2,784.08	\$3,400.00
Water and Sewer		\$1,179.94	\$1,300.00
Insurance		\$4,558.64	\$4,560.00
Cleaning Services		\$5,028.93	\$3,500.00
Cleaning Supplies		\$92.61	\$250.00
Grounds Maintenance and Snow Removal		\$380.12	\$500.00

Security Monitoring		\$420.00	\$450.00
Maintenance and Repair		\$1,499.32	\$2,000.00
Holy Trinity Building and Maintenance Sub-Total		\$20,472.40	\$20,960.00
Holy Trinity - Administration			
HTC Internet		\$1,193.75	\$800.04
HTC Office Supplies		\$957.90	\$750.00
HTC Bank and PAG Charges		\$312.93	\$325.00
HTC Online Payment (eg. PAYPAL)		\$0.00	\$500.00
HTC Treasurer Honorarium	\$600.00	\$600.00	\$300.00
HTC Thank Offering Secretary Honorarium	\$400.00	\$400.00	\$100.00
HTC Administration Sub-Total	\$1,000.00	\$3,464.58	\$2,775.04
Capital Improvements			
Eavestroughing		\$690.45	
Memorial Plaque		\$522.90	\$0.00
Sound System Improvements			\$1,500.00
Flat Screens			\$3,000.00
New Security Alarm			\$1,076.73
Capital Improvements Sub-Total		\$1,213.35	\$5,576.73
Total Expenses		\$119,031.64	\$125,027.20

Account Statement
for
The Anglican Churches of Grenville North Regional Ministries
Mileage, Admin Assistants Wages and Miscellaneous Expenses.

Account Summary for this Period - Jan - December 31, 2016

Closing Balance - December 2015	\$ 8,882.38
Total deposits & credits	\$ 30,322.64
Total cheques & debits	\$ (31,884.65)
Closing Balance-December 2016	\$ 7,320.37

Account Activity Details

Date	Cheque No	Description	Cheques & Debits	Deposits & Credits	Balance
		Opening Balance			\$ 8,882.38
		St James		\$ 7,826.19	
		St.James (Legal)		\$ 4,827.40	
		Parishes of Merrickville		\$ 7,561.44	
		Merrickville-HT-(Legal)		\$ 3,611.83	
		Merrickville - CC		\$ 2,213.70	
		Oxford		\$ 2,186.07	
		Oxford (Legal)		\$ 1,316.01	
		Regional Service		\$ 780.00	
		Total Income		\$ 30,322.64	
29-Jan	2962	Tim	\$ 128.00		
29-Jan	2964	Tim	\$ 721.09		
26-Feb	2967	Tim	\$ 569.08		
19-Mar	2969	Andrew	\$ 669.75		
28-Mar	2970	Tim	\$ 588.45		
05-Apr	2972	Total Move Management	\$ 3,351.77		
06-Apr	2975	Andrew- Deposit Reimburse	\$ 500.00		
08-May	2976	Total Move Management	\$ 555.00		
17-May	2979	Andrew	\$ 1,047.65		
31-May	2980	Cunningham/Swan	\$ 500.00		
08-Jun	2981	Andrew	\$ 1,078.26		
11-Jun	1	Robert	\$ 1,696.50		
22-Jun	3	Tim	\$ 155.55		
30-Jun		Bank Charge/Cheques	\$ 191.15		
13-Jul	1A	Andrew	\$ 558.15		
20-Jul	2	Cunningham/Swan	\$ 1,558.30		

31-Jul		Bank Charge	\$ 23.50
05-Aug	3A	Tim	\$ 9,000.00
15-Aug	4	Andrew	\$ 554.49
31-Aug		Bank Charge	\$ 28.50
02-Sep	5	RING	\$ 1,000.00
02-Sep	6	Cunningham/Swan	\$ 789.59
14-Sep	7	Cunningham/Swan	\$ 148.65
30-Sep	8	Andrew	\$ 783.85
30-Sep	9	Diocese of Ontario	\$ 110.00
30-Sep		Bank Charge	\$ 23.50
19-Oct	10	Robert	\$ 1,135.82
19-Oct	11	Coba Studios	\$ 67.80
19-Oct	12	Andrew	\$ 188.13
31-Oct		Bank Charge	\$ 23.50
02-Nov	13	Andrew (Synod)	\$ 357.90
	14	Void	
12-Nov	15	Andrew	\$ 254.37
15-Nov	16	Cunningham/Swan	\$ 55.00
30-Nov		Bank Charge	\$ 23.50
04-Dec	17	Robert	\$ 1,209.85
04-Dec	18	Andrew	\$ 998.57
06-Dec	19	Robert	\$ 499.59
06-Dec	20	St. James (Synod)	\$ 110.00
31-Dec	21	Andrew	\$ 301.34
31-Dec	22	Robert	\$ 305.00
31-Dec		Bank Charge	\$ 23.50
		Total Expenses	\$ 31,884.65
		Balance in Bank	\$ 7,320.37

Budget at 25% of Original Commitment

Status of Parish Commitments to Region (Income)

				Original	Balance
	Parish	*Revised Commitment	Paid to Date	Bal.Remaining	Owing
(\$291.19 x 12)=\$3494.28	Oxford	\$ 2,186.07	\$ 2,186.07	\$ -	\$ -
(\$1043.80 x 12)=\$12525.60	St James	\$ 7,826.29	\$ 7,826.29	\$ -	\$ -
(\$1260.24 x 12)=\$15122.88	Merrickville	\$ 9,451.80	\$ 7,561.44	\$ 1,890.36	\$ 1,890.36
	Totals:	\$ 19,464.16	\$ 17,573.80	\$ 1,890.36	\$ 1,890.36

*25% of Commitment Remaining (Meeting Dec 6/16)

Expense Commitments (Balance of Year)

	Budget	Spent	Anticipated
Mileage	\$ 14,662.00	\$ 11,093.19	\$ -
Ring	\$ 1,000.00	\$ 1,000.00	\$ -
Admin/Office	\$ 500.00	\$ 255.93	\$ -
Admin Support	\$ 7,129.00	\$ 2,162.17	\$ -
Computer	\$ 4,000.00	\$ -	\$ -
Moving Costs	\$ 3,852.00	\$ 4,406.77	\$ -
Synod	\$ -	\$ 577.90	\$ -
Legal		\$ 55.00	
Bank Fees	\$ -	\$ 364.75	\$ -
	\$ 31,143.00	\$ 19,915.71	\$ -

Total Anticipated Income Balance of Year (Parishes of Merrickville) \$ 1,890.36 (Paid in 2017)

Anglican Churches of Grenville North
Budget Information 2017

Reverend Andrew Wilson

Reverend Robert Porter

Regional Contributions	Formula	2017	Regional Contributions	Formula	2017
Stipend	Grid Year 29 High	\$ 49,855	Stipend	Grid Year 7 Mid Rate	\$ 36,611
Consumer Price Index	Forecast Increase	2%	Consumer Price Index	Forecast Increase	2%
Housing	Diocese Area Rate	\$ 24,552	Housing	Diocese Area Rate	\$ 24,552
Pension	Stipendx1.5x.032	\$ 2,393	Pension	Stipendx1.5x.032	\$ 1,757
Continuing Education	Diocese Rate	\$ 450	Continuing Education	Diocese Rate	\$ 450
CPP	Stipend+Group Life-3500x.0495	\$ 2,316	CPP		\$ 1,660
EI	Stipend+Housingx1.63x1.4	\$ 1,171	EI	Stipend+Housingx1.63x1.4	\$ 1,171
Maximum \$1170.67			Maximum \$1170.67		
Extended Health Care	Married \$259.07 x 12	\$ 3,328	Extended Health Care	Married \$259.07 x 12	\$ 3,328
		\$ 84,065			\$ 69,529
Benefit Contributions from Diocese transferred to Region			Benefit Contributions from Diocese transferred to Region		
	Formula			Formula	
Pension	Stipend x 1.5x0.1	\$ 7,478	Pension	Stipend x 1.5x0.1	\$ 5,492
Long term Disability	Stipendx1.5x.022x1.08	\$ 1,777	Long term Disability	Stipendx1.5x.022x1.08	\$ 1,305
Dental	Married with Children	\$ 902	Dental	Married with Children	\$ 391
Group Life		\$ 434	Group Life		\$ 434
	Diocese Total	\$ 10,591		Diocese Total	\$ 7,622
Total Stipend & Benefits		\$ 94,656			\$ 77,151
Andrew	\$	94,656			
Robert	\$	77,151			
Total Stipend & Benefits	\$	171,807			
Parish Contributions	Stipend	Region	Total Shared Commitment		
St. James (40.22)	\$ 69,100	\$ 8,044	\$ 77,144		
Parishes of Merrickville (48.56)	\$ 83,430	\$ 9,712	\$ 93,142		
Oxford (11.22)	\$ 19,277	\$ 2,244	\$ 21,521		
	\$ 171,807	\$ 20,000			

**Anglican Churches of Grenville North
Budget Information 2017**

**Proposed
Budget
06-Dec-17**

Clergy Travel Expense

Andrew Wilson	952 km x12 x.61	\$	6,961	
Robert Porter	688 km x 12 x .61	\$	5,036	
		\$	11,997	\$ 15,000

Regional Admin \$ 3,500

Regional Office Expense

Newsletter	\$190x2	\$	380	\$ 500
Supplies				\$ 500
Survey-Becketts		?		
Police Checks		?		

Synod Expenses \$500 per yr \$ 500

Outreach
\$ 20,000

Commitment Share

St. James (40.22)	\$	8,044.00	\$670/month
Parishes of Merrickville (48.56)	\$	9,712.00	\$809/month
Oxford (11.22)	\$	2,244.00	\$187/month
Total:	\$	20,000.00	

Anglican Church Women Financial Statement for 2016

ANGLICAN CHURCH WOMAN FINANCIAL REPORT 2016

Holy Trinity, Merrickville

Financial Statement, January 1, 2016 to December 31, 2016

Bank Balance January 1, 2016 \$6,359.75

Revenue

Fundraising	\$5,314.30
Donations	\$110.00
Calendars	\$115.00
Christmas Collection	\$130.00
Offering	\$266.91
Regional Meetings	<u>\$181.00</u>

Total Revenue \$6,117.21

Total \$12,476.96

Expenses

Bank Fees	\$68.46
Calendars	\$115.25
Fundraising	\$423.86
Holy Trinity	\$3,000.00
Regional Meetings	\$210.00
Offering (Kingston)	\$236.10
Outreach	
World Vision	\$468.00
SF, Kemptville Hospitals	\$200.00
RING, Bridge to Merrickville	\$500.00
Lanark County Interval House	\$475.00
Diocese of the North	\$130.00
Subtotal Outreach	<u>\$1,773.00</u>

Total Expenses \$5,826.67

Bank Balance December 31, 2016 \$6,650.29

Total \$12,476.96

Respectfully Submitted:

Reviewed:

  Feb 28/17
Joyce Farrell, Treasurer Maria Ferguson

Merrickville Union Cemetery Financial Statement, 2016

	Charity # 88586 6566 RR 0001		
	FINANCIAL STATEMENT		
	For the time period Jan1/2016 to Dec.31/2016		
	<u>Balance start of 2016</u>		10999.17
	Receipts		
10	Bank Interest		\$0.00
12	C & M on lots Sold		\$600.00
14	Donations		\$7,167.98
16	Received for Interments		\$1,350.00
18	Disinterments		\$0.00
20	Lots Sold Our Share		\$900.00
22	Monuments & Markers C & M Fund		\$250.00
24	Monuments Repairs(Charged to Owner)		\$0.00
26	Received from Public Trustee (2015)		\$1,591.69
28	Transfer of Interment Rights		\$0.00
32	Vault Storage		\$200.00
31	Open/Close Prepayment		\$0.00
33	Other income (1 year GIC mature Royal Bank)		\$1,048.98
33	Other income (Mary Chapman tree cleanup)		\$226.00
	Total Receipts		\$13,334.65
	Total with bank balance		\$24,333.82
	Expenditures:		
50	Bank Charges		\$224.53
52	C & M Fund (Payout For 2015)		\$2,500.00
54	Caretaker Mow/Clip		\$6,550.00
56	Cemetery Licence		\$0.00
58	Cemetery Supplies		\$50.00
60	GIC		\$2,048.98
62	Interments - open/close		\$800.00
64	Monuments Repairs		\$1,994.45
65	Office Supplies		\$192.10
66	Other expenses (Donald Telford)		\$593.25
68	Maintenance other than mowing		\$300.00
69	Equipment(eg.Lawn Mower)		\$403.01
70	Secretery/Treasurer		\$1,000.00
	Total Expende		\$16,656.32
		\$24,333.82	
		<u>-\$16,656.32</u>	
	Bank Balance year end =	\$7,677.50	
	Accounts Receivable: Public Trustee 2015 \$1471.37		
	Accounts Payable to Public Tustee for 2016 - \$850.00		
	GIC Investments \$22,000 + interest		
	Trust Account Total Investments \$80201.47 (end of 2016)		
	Number of full Interments: 1		
	Number of Cremation Interments: 2		
	Number of Monuments installed: 3		
	Number of Interment Rights Sold: 1		
	Donation Holy Trinity May 31 \$800.00		
	Donation United Church October 13 \$800.00		